

# Australasian Fire & Safety

## Emergency Warden Refresher Training:

**Overview:** These Training Package Units are designed to deliver information to designated staff working in any industry or workplace to prepare and respond to a variety of workplace emergencies, as outlined in Australian Standard AS3745:2010 Planning for Emergencies in Facilities.

This module (Emergency Warden) is delivered in partial completion of the full qualification Certificate III in Public Safety (Community Safety) (Release 3)

### Course duration

4 hours (½ day) – includes assessment

### Assessment criteria

Assessment is competency based.

The student's performance is assessed on satisfactory completion of the required assignments and workshops (in-class assessment activities).

### Students support

Online and telephone support is available throughout the duration of the course.

One-on-one support is also available on request.

### Course delivery

This program is ONLY available through:

A face to face session requiring the completion of 2 main assessment activities:

**Part A: Knowledge;** Questioning (Written & Verbal)

**Part B: Skills;** Structured Activity (Practical Demonstration)  
Both of which will be completed on the day of training.



\* For submission and course dates refer to the course timetable at [www.afsrto.com.au](http://www.afsrto.com.au)

### Venue

Glenelg Golf Club, James Melrose Road, Novar Gardens.  
**OR**

At your site where we can use your systems and procedures, a space to house accommodate attendees and an outside area, preferably flat and at least the size of 3 car park. If you have these facilities it could be a more cost effective method please contact us for more details.

### Minimum entry requirements

To qualify to attend this training, attendees **MUST** have completed the same units within 2 years.

Please note that we can not allow consecutive Refresher Courses. To maintain competency, we can allow alternate 2yr courses i.e. Full day 2020, 1/2 day Refresher 2022, Full day 2024 and so on.

There are Language, Literacy & Numeracy (LLN) requirements for this training which include:

- Language; ability to relate to a range of people from a range of cultural, linguistic, social and ethnic backgrounds, and a range of physical and intellectual abilities clearly and concisely under sometimes stressful/pressured situations.
- Literacy; The ability to read and interpret written information and seek clarity where unsure. Writing is required to the level of completing required workplace reports/forms.
- Numeracy; The ability to determine possible emergency response time frames and to calculate the times it would take to act upon a small workplace emergency.

The foundation skills are not included as part of the courses. AFS recommends a minimum year 10 or equivalent of schooling prior to commencement of the course.

### Specific course requirements

- Enclosed shoes and neat casual or work clothing is essential.
- The practical session can be viewed as physically challenging, therefore participants should be reasonably fit and able to lift and carry fire extinguishers and other safety equipment or chemical spill kits as required

## Course Outline

### Emergency Warden Training -

- (PUAFER001) PUAFER001 Identify, prevent and report potential facility emergency situations
- (PUAFER005) Operate as part of an emergency control organisation
- (PUAFER008) Confine small emergencies in a facility

## Course Inclusions

Statement of Attainment (upon successful completion)

Partial completion of the following Qualification - Certificate III in Public Safety (Community Safety) (Release 3)

Student workbook

Writing materials and all PPE required to undertake the practical exercises for assessment

## Learning Outcomes (Key Elements):

- Identify, monitor and report situations that could lead to facility emergencies
- Identify, report and correct situations that could prevent workplace emergencies from being safely handled
- Take appropriate actions in an emergency  
Assist with post emergency activities
- Prepare for emergency situations
- Identify and assess emergency
- Safely confine emergencies
- Use initial response equipment
- Report facility emergency response
- Undertake pre-emergency planning

## How to apply?

Enrolments are accepted throughout the year. To enrol in this course you are required to complete and sign the enrolment form and send it back to AFS.

This can be completed either on-line or by downloading a hard copy form and returning it by email to AFS ([admin@afsрто.com.au](mailto:admin@afsрто.com.au)) or completed face to face at any AFS campus.

## Enrolment

On successful enrolment students will receive confirmation of their booking via email including venue and time of training details.

## Fees

Course fees are as follows:

- \$180.00 gst exempt per person attending our Public Course
- \$1,600.00 gst exempt for groups up to 15 at our venue or clients.

## Payment methods

- To be paid in full prior to the issue of certificates via instructions on invoice

## Job Prospects

This is an employability skill set and aids in fulfilling a P.C.B.U.s' obligations to meet AS3745 and the WHS Act and Regulations.

### ➤ Further Information

AITC's Business & Education Faculty

Visit: [www.afsрто.com.au](http://www.afsрто.com.au)

Phone: +61 8 8352 8944

Email: [admin@afsрто.com.au](mailto:admin@afsрто.com.au)

RTO #6580

<http://training.gov.au/Organisation/Details/6580>

\*The information contained within this course flyer was correct at time of publication, July 2019. AFS reserves the right to alter or amend the material contained within this flyer as needed.